

**Department of Environmental Quality**  
**Virginia Pollutant Discharge Elimination System**  
**Change of Ownership Agreement Form for**  
**Domestic Sewage Discharge of Less Than or Equal to 1,000 Gallons Per Day**  
**General Permit (9VAC25-110)**

RE: Change of Ownership - VPDES Permit No. \_\_\_\_\_

Name of permitted facility: \_\_\_\_\_

\_\_\_\_\_ County

TO: Virginia Department of Environmental Quality

**Regional Office and Address**

: \_\_\_\_\_  
: \_\_\_\_\_  
: \_\_\_\_\_

We, the undersigned, hereby request a transfer of ownership for the referenced permit.

Anticipated date of transfer: \_\_\_\_\_

**CURRENT OWNER SHOWN ON PERMIT:** I (We) hereby agree to the transfer of ownership modification to the referenced VPDES Permit.

Current Owner name as listed on the VPDES Permit Cover Page:

\_\_\_\_\_

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

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**NEW OWNER TO ASSUME PERMIT:** I (We) hereby agree to the change of ownership modification to the referenced VPDES Permit and agree to accept all conditions and responsibilities of the permit.

Transferred permit to be issued to: \_\_\_\_\_

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Telephone: (\_\_\_\_) \_\_\_\_\_

New Name of Permitted Facility: \_\_\_\_\_

The Department of Environmental Quality (DEQ) may deliver permits and certifications (this includes permit issuances, reissuances, modifications, revocation and reissuances, terminations and denials) to recipients, including applicants or permittees, by electronically certified mail where the recipients notify DEQ of their consent to receive mail electronically (§ 10.1-1183). Check *only one* of the following to consent to or decline receipt of electronic mail from DEQ as follows:

☐ Applicant or permittee agrees to receive by electronic mail the permit that may be issued for the proposed pollutant management activity, and to certify receipt of such electronic mail when requested by the DEQ.

If yes, provide email: \_\_\_\_\_

☐ Applicant or permittee declines to receive by electronic mail the permit that may be issued for the proposed pollutant management activity.

**This form must be signed by properly authorized individuals as specified in the VPDES Permit Regulation ([9VAC25-31-110](#)).**